

Washington State University
MINOR CURRICULAR CHANGE FORM

(Submit one original and one copy to the Registrar's Office, French Administration 356, zip 1035.)

The minor curricular change form may be used only to make minor, editorial changes to courses.

1. Enter Subject (prefix) and Number of Course to be Revised: _____
Subject Number

2. Check Proposed Changes:

Permanent Title change (former title _____)
For Special Topics title changes, please use Schedule Builder in myWSU to enter the title for each section.

Credit Reduction
May only be used to reduce the credit value of existing course components (current lecture or non-lecture components) or to reduce the maximum credits allowed for repeat credit.

Prerequisite change

Reword Course description
Enter full description below, underlining added words and striking through deleted words.

Crosslisted Course Change (list specifics below*)

Add a new Subject to an existing course Drop a Subject Change which Subject owns the course

Add or Drop UI Cooperative Course Status
Cooperative course status allows UI students admitted through the cooperative program to register for this course.

Drop Course
Drop a non-service course not widely used across the university.

Drop 'Writing in the Major [M]' status

3. Complete Changes:

Revised Title: _____

Credit Reduction: _____
New credit value New Lecture-lab ratio (for courses that currently have lecture/lab)

Prerequisite change: _____

Description (20 words or less): _____

*Crosslisted Change (if applicable): _____

4. Effective Term and Year (must be future term/year): _____

5. Sign and Date Approvals. (Note: if crosslisted course, all chairs and deans must approve changes)

Chair(s) / date Dean(s) / date

Contact person: _____ **Contact phone number:** _____

Contact email: _____ **Campus zip or branch campus (for form return):** _____

Catalog Editor / date: _____